

PARISH OF GREAT MISSENDEN WITH BALLINGER AND LITTLE HAMPDEN

Minutes of the PCC meeting held at the Church on Tuesday 21st March 2023

Present

The Rev'd Malcolm Chalmers (Chair MC)
Rosemary Ladd (Secretary RL)
Sally Clark (SC)
Philippa Howells (PH)
David Harris (DH)
Sue O'Farrell (SOF)

Graeme Petrie-Brown (GPB)
Guy Priestley (GP)
John Jeapes (JJ)
Stephen Tanno (ST)
Chris Nickless (CN)

By invitation (non-voting) - Martyn Green (MG), Alan Mustoe (AM)

1. **Apologies and recognition of the Chair**

Apologies were received from Laurence Clark, Wendy Harris, Helen Biggerstaff, Anne Ellis, Jamie Gairdner and Val Withams.
The Rev'd Malcolm Chalmers was recognised as Chair

2. **Confirmation that the meeting was quorate**

The meeting was declared quorate, there being 11 members present.

3. **Minutes of the previous meeting**

The Minutes of the meeting held on Tuesday 24th January 2023 were approved.

4. **Matters arising**

The subject of dogs being brought into Church was discussed briefly. It was felt that a carefully worded notice could be put outside the Church for Cream Teas and that people should be discouraged from bringing dogs into Church for services. Further consideration deemed necessary.

5. **Correspondence**

No correspondence was reported.

6. **Fabric**

SC gave a comprehensive report on the fabric of the Church (attached). A Quinquennial inspection will be carried out this year. An energy audit of the Church will be carried out in April.

A picture of the wall painting in the Church shown to experts has been identified as 15th Century and its importance will be of help when applying for grants in the future.

SC asked for PCC approval of the quotation from Corinthian Stone of £10,540.00 +VAT for Tranche 3 of the exterior stonework repairs to St Peter & St Paul Church Great Missenden

Approved

ST reported on future facility plans for the Church and asked for approval to commission architects to go ahead with plans for these and for energy transition to sustainable energy resources at an initial cost of £40,000.00 to come from restricted funds. This should be lead and

managed by one member of the PCC - ie ST.

The motion was proposed by GP and seconded by SOF and carried unanimously.

Approved

7. Oldham Hall

SC gave comprehensive report (attached) - the online booking system was almost in place and a keysafe had been installed.

Approval was sought for the installation of Wi-Fi in the hall by LiteNet at a cost of £135 +VAT with a monthly charge of £42.00 + VAT.

Approved

8. Finance

MG reported that the Annual Accts for 2022 had been Independently Examined and signed off by Ed House who was happy to stand as IE again.

The Accounts were adopted by the PCC - proposed by ST and seconded by DH MG's report (attached) previously circulated to PCC.

9. Outreach

SOF outlined several events which would be taking place during the year including a Jazz concert, and Orlando Joplin cello concert. It was agreed that better advertising of events was needed.

Approval was sought to hold the Christmas Tree Festival over the weekend of Advent Sunday - Dec 2nd & 3rd

Approved

SOF sought approval to increase the cost of Cream Teas to keep pace with rising costs. Cakes and scones to be £3, coffee and tea £1.50 and juice 50p.

Approved

10. Young People

PH outlined plans for celebrating Gt Missenden CofE Primary school bi-centenary over the weekend of 24/25 June, plans for children's music to be developed in the Church with the help of Janet Chalmers and a Quiz night run by MAP planned for 29th April.

MC reported that he had been offered 3 marimbas at a cost of £1200 for use by the children and sought approval to go ahead and purchase these. This was proposed by DH and seconded by CN

Approved

11. Music

RL read a note from Val Withams outlining a division of responsibility for music meaning that Janet Chalmers would take on the position of Choirmaster and WH would continue as Organist. This would be on a trial basis until the summer break. Both WH and Janet Chalmers and the choir are happy with this arrangement.

12. Safeguarding

Alan Mustoe said that this subject should be on every PCC agenda as it was a Diocesan requirement.

The pocket guides mentioned at the last PCC meeting were now available.

It was noted that members would now have to take the foundation safeguarding course in addition to the basic one and also would be required to apply for enhanced DBS certificates.

Alan Mustoe's report is attached to these minutes and there are three specific

requirements for prospective PCC members to consider when standing for the PCC which will be appended to nomination forms for PCC election.

13. AOB

- a. Outcome of the Indaba Session on February 4th - MC reported that the PCC would be restructured with chairmen of sub committees being the main members. He had identified a possible Churchwarden and that Ballinger Church should be represented on the PCC - this all to be discussed following the APCM on 25th April.
- b. Permission had been sought to install a bench in memory of Ann Scott in the Quiet Garden. A List B faculty would be needed.
- c. An offer had been received to repair and treat the Church doors which would have to be investigated further. **Action Tricia Neale**
- d. CN reported that the Commonwealth War Grave signs were ready to be installed (after the meeting it was reported that these signs had been installed).
- e. CN reported that the Walled Garden had informed him that they were no longer able to mow the Churchyard as payment affected their charitable status.

The meeting closed with prayer at 9.50pm.